



# Oregon Parks Association

## **BOARD & GENERAL MEMBERSHIP MEETING November 18, 2010 – Eugene Hilton, AOC Fall Conference**

**CALL TO ORDER:** The meeting was called to order by President Maureen Crawford at 1:00 p.m. at the Eugene Hilton, Eugene.

**Board Members Present:** President – Maureen Crawford (Via Conference Call), Director – Jim Dowd (Douglas Co), Director - Mike Mc Lees (Clackamas Co), Director – Karen Spencer (Baker Co), Director/President Elect – Brian Carroll (Linn Co), Director/Past President – Doreen Ferguson (Josephine Co) & Secretary/Treasurer – Steve Lambert (Jackson Co)

**Board Members Absent:** None

**Members Present:** Thomas Gray (Clackamas Co), Marilyn Lippincott (OPRD), Mark Cowen (OPRD), Chris Wayland (Washington Co), Tyler Stone (Wasco Co), Jeff Powers (Benton Co), Larry Robinson (Coos Co)

**Guests Present:** Ann Hanus (AOC)

### **INTRODUCTIONS & ANNOUNCEMENTS:**

- Maureen Crawford initiated roundtable introductions, then announced that Anne Hanus, a guest from AOC was present to give a legislative/post-election update.
- Maureen Crawford read a letter of resignation from Secretary/Treasurer Judy Ferrell and followed with the reading of her letter accepting Judy Ferrell's resignation. Maureen Crawford stated that she contacted the OPA Executive Board and explained the resignation and the need for the immediate appointment of an OPA Secretary/Treasurer. Maureen explained that Mike McLees nominated Karen Spencer and Steve Lambert for the position. Maureen stated that upon notification of the nomination Karen Spencer was unable to fill the position, but Steve Lambert accepted the nomination to fill the temporary Secretary/Treasurer position until November, 2011.
- Maureen Crawford read a letter that she previously wrote and distributed to the OPA Executive Board explaining the resignation of Judy Ferrell, immediate need for a Secretary/Treasurer, nomination of Steve Lambert as OPA Secretary/Treasurer and the process of a direct appointment of Steve to that position by the Board. Maureen stated that all board members supported the temporary appointment of Steve Lambert when contacted by phone except Todd Winters who was not able to be contacted.
- Motion was made by Mike McLees to accept the resignation of Judy Ferrell as OPA Secretary/Treasurer and approve the process utilized to appoint Steve Lambert as the temporary Secretary/Treasurer; motion was seconded by Jim Dowd; motion was approved by full vote.

- Motion was made by Brian Carroll to swear in Steve Lambert as OPA Secretary/Treasurer and approve the process utilized to appoint Steve Lambert as the temporary Secretary/Treasurer; motion was seconded by Doreen Ferguson; motion was approved by full vote.
- Steve Lambert was sworn in by Maureen Crawford as Secretary/Treasurer of OPA.

### **MEETING MINUTES:**

- Maureen Crawford read a letter that she wrote to the OPA file stating that the July 1, 2010 OPA Board and General meeting was recorded, but the recording had failed and the minutes were lost. The letter stated that member recollection of the July 1, 2010 meeting was reflected in the September, 2010 meeting minutes and there would be no formal minutes for the July 1, 2010 meeting. The Executive Board decided that this letter should be attached to the September, 2010 minutes.
- Motion was made by Brian Carroll to accept the minutes of the September, 2010 meeting and the attached letter to the file regarding the July, 2010 minutes; motion was seconded by Jim Dowd; there was a discussion regarding necessary corrections to the minutes including auditing procedures for OPA; Jim Dowd stated that the sentence regarding the Department of Justice conducting OPA's audit should be struck from the September minutes; Maureen Crawford discussed the lack of Board approval of the Treasurer's report at the September meeting; Maureen Crawford suggested that Steve Lambert bring the Treasurer's report for July, 2010, the Treasurer's report for September, 2010 and the Treasurer's report for November, 2010 to the January meeting for approval; Jim Dowd suggested striking the Treasurer's report approval from the September meeting minutes; Maureen Crawford noted changes relating to the spelling of Scott Brewen's name in the OSMB report section of the minutes; Jim Dowd withdrew his second to accept the September 2010 minutes and Maureen Crawford called for a vote to rescind the motion to accept the minutes of September, 2010; the vote to rescind was unanimously approved; It was determined that necessary corrections to the September, 2010 minutes would be made and brought to the January, 2011 meeting for approval.

### **TREASURER'S REPORT:**

- No Treasurer's report was presented; a Treasurer's report for July, September, and November 2010 will be presented for approval at the January, 2011 meeting.

### **COMMITTEE REPORTS**

#### **Legislative:**

- Steve Lambert stated that the Legislative Committee had not met to date, but would be meeting with Anne Hanus from AOC and Amanda Rich from ORPA following the current Board meeting.

Anne Hanus was introduced to give a legislative update regarding BM 76 and the November, 2010 election results.

- BM 76 passed in every Oregon county and statewide with near 70% approval; AOC took position to support BM 76 which places upcoming BM 76 policy as a 2011 priority for AOC
- The need for upcoming BM 76 implementation legislation to address technical fixes was discussed; a discussion took place of how the local government funds would be distributed in the new legislation; it was unclear whether funds would be distributed as grant funding or a formula such as that governing the RV licensing fees; it was determined that many topics regarding the 12% of local funds would be addressed in the rule making process, rather than

the implementing legislation; Anne Hanus stated that AOC, OPA, and ORPA will need to stay very involved and work together in this legislation formation; Anne discussed the group that is currently working on drafting this implementation legislation and that the group is mainly working on the OWEB side of the legislation; Anne stated that she will keep OPA informed on the process and will be asking for OPA's advice as the process continues

- New political make up of the State Legislature was discussed in regards to the negotiations made between Speaker of the House Hunt and the BM 76 coalition prior to the November elections; the viability of the negotiated agreement, dated August 3, 2010 between BM 76 supporters, Oregon Education Association and certain legislators is unclear due to the changing make up of the legislature; all changes as agreed to in the negotiations will need to be voted on by the public in the 2011 general elections through a legislative referral to the ballot; Anne Hanus stated that if a referral does not make it to the ballot, OEA would have a hard time "reversing" BM 76 as it was passed with a large majority
- Anne stated that annual sessions of the legislature passed in the November vote and she will be needing OPA's quick response as the legislature meets; OPA will most likely have opportunities to testify before the legislature and Anne encourages OPA's support ; raising of taxes will be non-existent in this legislative session and negotiations will be limited
- A discussion took place regarding when the legislation in BM 76 goes into effect; Anne stated that BM 76 legally goes into effect December 2, 2010, however from a practical standpoint it can't be implemented until next year's budget goes into effect, for the next biennium; Marilyn Lippincott stated that next biennium's lottery forecast was stated at 81 million dollars; Anne Hanus stated that as BM 76 was written, 15% of net lottery proceeds gets "set aside," 7 1/2% goes to OWEB and 7 1/2% goes to OPRD, of which 12% goes to local government grant program
- A discussion took place on the terms of the local government grant program and the need for OPA to stay involved in the rule making process to shape the availability of funds to our members; It was discussed that many issues may be addressed in the rule making process and OPA must stay involved; Brian Carroll stated that OPA was involved in the former committee that led the implementation legislation and rule making process for BM 66; Anne Hanus stated that OPRD needs to consult with the Department of Justice on how to proceed with the upcoming local government grant program cycle in January of 2011; Anne stated that OPRD may elect to implement emergency rules to enable them to carry forward with next year's grant cycle before engaging in the formal, public permanent rule making process; Brian Carroll stated that we could look at opportunities to revise the rules that may lead to lower match rates for the grant program, such as basing a match rate off of economically distressed areas, rather than county population size; Anne stated that OPA should speak with Tim Wood, or send a letter to request our involvement in any upcoming rule making process and receive updates as the process progresses
- Brian Carroll made a motion to send a letter from OPA to Tim Wood requesting OPA's involvement in the rule making process and that OPA receives updates; Doreen Ferguson seconded the motion; the motion was passed in full support; it was determined that the letter should be from the President of OPA
- A discussion took place on the need for all OPA members to be available to assist in the upcoming legislature; Anne Hanus stated that OPA members should be discussing upcoming BM 76 legislation and it's impacts to local parks with their local government officials; the makeup of legislative committees will be unknown until January, making involvement of all County officials important, as any legislator could be placed on a pertinent committee
- It was determined that OPA needs to be at the meetings regarding the BM 76 implementing legislation; Steve Lambert will make contact with the group and request OPA's involvement
- Brian Carroll asked Anne Hanus for an update on land-use issues in the next legislature ; Anne does not anticipate any land-use legislation passing in the upcoming split legislature

**Membership:**

- Brian Carroll addressed the need for an accurate membership list and a discussion took place on when OPA members are technically supposed to pay dues; membership due requests and applications will be sent out in January 2011; Steve Lambert will go through the OPA files and determine who did and did not pay dues for the 2010 calendar year

**Marketing/Networking:**

- Brian Carroll and Jim Dowd discussed the need to define OPA's role in marketing county parks; the Marketing Committee will meet before mid-January to determine the marketing goals of OPA; Jim will send out an email to the committee to decide a meeting date that works for all; results of the meeting will be brought to the January OPA Board meeting
- Improvements to the OPA website will be addressed at the upcoming Marketing Committee meeting

**Nominations:**

- Doreen Ferguson discussed the need to open up nominations earlier this year to avoid late requests for award nominees; Chris Wayland will help Doreen in this process

**Annual Meeting & Training:**

- As Judy Ferrell was not present, Maureen Crawford discussed that Steve Lambert and Doreen Ferguson were added to the committee since Paula Preston-Mills resigned her position; It was determined that Steve Lambert would verify whether the annual conference at Sunriver was finalized; Maureen Crawford will follow up with Judy Ferrell to discuss conference accommodations
- Steve Lambert, Doreen Ferguson and Brian Carroll discussed an upcoming training opportunity with Linn County, Jackson County, and Josephine County on citation authority and Ranger safety; A discussion took place as to whether there was interest in organizing the training as a formal OPA event for all members; it was determined that the training should be separate from OPA and any interested members could collaborate together

**Gary Ward Scholarship:**

- Mike McLees stated the possibility of changing the wording of the scholarship requirements to be able to address the scholarship opportunities at Executive Board meetings, prior to the General Meeting conference; this will enable members to attend earlier trainings with available funds; Mike McLees and Chris Wayland will draft language that changes the scholarship wording and present it at the next Executive Board meeting

**OLD BUSINESS**

- A discussion took place regarding the potential need for an OPA audit; it was determined that a subcommittee would be formed to look into OPA financial records and audit at a later date if deemed necessary by the Executive Board
- A discussion took place regarding the collaboration needed between the OPA and ORPA Legislative Committees; Steve Lambert suggested that the president of the OPA Legislative Committee should be present at the ORPA legislative meetings and the ORPA Legislative President should attend the OPA legislative meetings; the Executive Board was in agreement with the concept
- The Executive Board discussed the possibility of presenting lifetime OPA memberships to approved nominees in the future; it was discussed whether these memberships would include voting rights, or whether they would be honorary members without voting rights at the annual

conference; no decision was made and it was determined that the Board would revisit the topic at a later date

- Members discussed the need for an update to the OPA website; it was agreed that the Marketing Committee should look into the feasibility of a webpage update with a private vendor at their next meeting
- A discussion took place regarding the importance for non-motorized boating needs to be addressed by the OSMB; Maureen Crawford read a draft letter written by Jim Chambers to the OSMB on behalf of OPA regarding the increasing kayaking use in Lincoln County and the direct effect on park providers; It was determined that the letter should be revised to address the broader scope of the issue and should be directed from the OPA president to the OSMB Director explaining how the increased use of OPA member's facilities by non-motorized users effects operations; the letter should be submitted as a formal comment during the current OSMB strategic planning process
- Brian Carroll updated OPA members on the Verbal Judo class that Linn County Parks is having in April; Brian will get more information on the cost, but the training is open to those who are interested

## **NEW BUSINESS**

### **Oregon State Marine Board (OSMB):** (Jeff Smith OSMB, Absent)

- Maureen Crawford stated that an invitation was presented to the OSMB Director, Scott Brewen to attend the November OPA Board meeting; Scott could not attend, but is planning on attending the OPA Board meeting in January

### **Oregon Parks & Recreation Department (OPRD):**

- Marilyn Lippincott distributed handouts regarding the RV licensing trends; licensing of RV's, travel trailers and campers continues to fall, while trip permits continue to increase
- Mark Cowen stated that the 2010 County Opportunity Grant committee met in October to review grant proposals and presentations; \$809,000 in grant funds were requested and 7 grant proposals were directed to the Oregon State Parks Commission for funding, totaling more than \$701,000.
- Mark Cowen stated that OPRD has received 71 letters of intent to apply for the Recreational Trails Grant Program, including 4 letters from Oregon Counties.

## **GOOD OF THE ORDER**

- Maureen Crawford read a letter from OPRD requesting two nominees from Eastern Oregon counties to serve as a member of the Local Government Grant Program review committee; Maureen will contact Betty Gray as a possible nominee; Maureen Crawford volunteered to be a nominee; if no nominees could be found, Karen Spencer and Tyler Stone volunteered to assist; the letter also requested a nomination for a member of the public with a disability;

## **ACTION ITEMS**

1. Steve Lambert will produce Treasurer's Reports for July, September, November, and January, 2011 for the January OPA Board meeting
2. Maureen Crawford will send a letter to Tim Wood regarding OPA involvement on any future BM 76 rule making committee
3. Maureen Crawford will send a letter to Scott Brewen soliciting OSMB assistance in dealing with increasing non-motorized boat use at boating facilities
4. Mike McLees will draft new proposed language to the Gary Ward Scholarship program regarding when the funds can be approved

5. Steve Lambert will contact ORPA regarding the cooperation between ORPA and OPA legislative committees
6. Steve Lambert and Maureen Crawford will obtain updated and accurate information regarding the 2011Sunriver conference to be presented at the January OPA Board meeting
7. Steve Lambert will revise the September OPA minutes and have them available for Board approval at the January OPA Board meeting
8. Steve Lambert will contact the committee working on BM & ^ implementing legislation and express the need for OPA involvement

## **ADJOURNMENT**

The meeting was adjourned at approximately 3:30 p.m.

The next meeting is scheduled for January 6, 2011 at the River Room, 2 World Trade Center in Portland, 10:30 AM – 2:00 PM. Lunch will be provided by Portland General Electric

*Minutes Recorded by Jim Dowd & Transcribed by Steve Lambert*