



## **CONSTITUTION**

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### ***PREAMBLE***

We believe recreation to be one of the fundamental factors contributing to a happy, well-balanced life. We feel that all the people of the State should have the opportunity to experience a variety of significant, purposeful recreation activities. It is essential that adequate provision be made for recreation areas, facilities and programs that satisfy the leisure time needs of the people and contribute to the refreshment of BODY, MIND AND SPIRIT.

#### **I. NAME**

A. The name of this organization shall be the Oregon Parks Association.

#### **II. PURPOSE**

- A. To encourage the development of parks and recreation areas that will be a credit to the community, county and the State of Oregon.
- B. To exchange information, ideas and plans on park and recreation development through publications, correspondence, workshops and conferences.
- C. To promote cooperation between all levels of government and private enterprise in the development of recreation areas and facilities needed to provide adequate recreation for the people of Oregon.
- D. To facilitate communication with and to make best use of such cooperation as may be extended by the Park and Recreation Department as provided in ORS 366.192.

#### **III. FINANCE**

- A. Membership shall consist of all agencies and corporations furnishing or operating programs or facilities for the benefit of the general public in the field of parks and recreation or as set forth by the By-Laws.

- B. Commercial membership shall be extended to individuals and corporations furnishing products or services related to the field of parks and recreation, or having an interest in park and recreation issues. Commercial members shall be encouraged to attend all meetings and shall have all privileges of membership except they shall not have the right to vote or hold office.
- C. Associate membership shall be extended to individuals who are particularly interested in park development and have paid the necessary membership fee. Associate members shall be encouraged to attend all meetings and shall have all the privileges of membership except they shall not have the right to vote or hold office.
- D. Life membership may be granted at the discretion of the Board. (Added 9/29/95)

#### **IV. OFFICERS**

- A. The officers of the Association shall be as follows: President, President-Elect, Secretary/Treasurer; the Immediate Past President shall automatically be a member of the Executive Board; four elected directors-at-large from different geographic locations of the State.
- B. The terms of office shall be: President and President-Elect shall be elected for one-year terms; the Immediate Past-President shall serve a one-year term; the Secretary-Treasurer shall be elected for a two-year term; the directors-at-large shall be elected for three years arranged in overlapping terms so as to insure continuity in the following manner and shall represent different geographical locations as prescribed by the Executive Board.  
  
Positions I and III for one year and every three years thereafter.  
Position II for two years and every three years thereafter.  
Position IV for three years and every three years thereafter.
- C. There shall be a minimum of three (3) board members elected from member county organizations (i.e. county courts, park commissions, boards or committees), or county park employees.
- D. The duties of the officers shall be those normally associated with their titles or as directed by the By-Laws.
- E. The election of officers shall be held by mail ballot.
- F. Any vacancies of any said office shall be filled by election for the un-expired term.
- G. The Executive Board shall consist of all duly elected officers and shall meet at the pleasure of the President.
- H. Any officer who is absent from two (2) consecutive Board meetings without cause shall be held to have vacated his/her elected position.

## **V. MEETINGS AND CONFERENCES**

- A. The annual meeting of the Association shall be held during the Annual conference, which shall be held in the State of Oregon.
- B. All minutes of regular, special or Executive Board meetings shall be sent to all members within 30 days after the close of each regular or special meeting.
- C. Special meetings of the Association may be called by the President upon order of the Executive Board, or by petition of five (5) member organizations in good standing. The petition shall be forwarded to the Secretary-Treasurer thirty days in advance of the ordered meeting date. The Secretary-Treasurer shall notify all members within five (5) days of receipt of this petition.
- D. Board meetings may be called by the President at his/her pleasure. The President shall call a Board meeting upon written request by a majority of the Executive Board.

## **VI. STANDING COMMITTEES**

- A. The President shall appoint the following standing committees:
  - 1. Membership Committee – This committee shall concern itself with attracting, screening and inducting applicants into Association membership. It shall keep a list of current members in good standing.
  - 2. Nomination Committee – This committee shall consist of no less than three members and shall concern itself with the selecting and placing into nomination those members of the Association who are deserving of leadership assignments.
  - 3. Awards Committee – This committee shall consist of no less than three members and shall be responsible for determining which prospective applicants are the most deserving.
  - 4. Legislation Committee – This committee shall consist of no less than three members and shall concern itself with those matters of professional interest, which require legislative action for revision of current legislation or for the enactment of new legislation. This committee shall study and recommend matters of pertinent interest to the Executive Board for appropriate action.

5. Annual Conference Committee – This committee shall consist of no less than three members and shall be responsible for the preparation and operation of the Association’s annual conference. With the approval of the Executive Board, the committee shall select the place, date, and program of the conference.

B. The President may appoint other committees, as he/she shall see fit.

## **VII. PARLIAMENTARY AUTHORITY**

A. “Roberts’ Rules of order” shall constitute the authority concerning parliamentary procedure with respect to the conduct of meetings, unless otherwise prescribed by this Constitution or By-Laws.

## **VIII. FINANCE**

A. A financial statement shall be submitted to the membership at least during the regular annual meeting.

B. Disbursement of funds shall be made by the Executive Board and shall be carried out under the signature of at least one (1) of the chief officers (President, President-Elect, or Secretary-Treasurer).

C. Establishment of dues and fees shall be set forth in the By-Laws of the Association.

## **IX. AMENDMENTS TO CONSTITUTION AND BY-LAWS**

A. The Association may amend this constitution if the proposed amendment is submitted to the membership 30 days prior to a meeting and if two-thirds of those present approve, provided a quorum of the membership is present. A quorum shall consist of one-third of the voting membership.

B. By-Laws may be established and/or amended by two-thirds vote of the membership present at any meeting, provided a quorum of the membership is present.