



# Oregon Parks Association

## **BOARD & GENERAL MEMBERSHIP MEETING January 16, 2009 – Crook County Parks, Prineville**

**CALL TO ORDER:** The meeting was called to order by President Chris Wayland at 11:05 a.m. at Crook Co. Parks' Juniper Art Guild building in Prineville.

**Board Members Present:** President – Chris Wayland; President Elect – Doreen Ferguson (Josephine Co); Directors - Jim Dowd (Douglas Co) and Maureen Crawford (Crook Co); and Secretary/Treasurer – Paula Preston Mills (Clackamas Co)

**Board Members Absent:** Director Mike McLees (Clackamas Co)

**Members Present:** Larry Robison (Coos Co), Duane Garner (Crook Co), Jim Chambers (Lincoln Co), Brian Carroll (Linn Co), Betty Gray (Morrow Co), Wayne Rawlins (OPRD) and Jeff Smith (OSMB)

**Guests Present:** Forest Carbaugh from Crook Co. Parks & Recreation District Board

**INTRODUCTIONS & ANNOUNCEMENTS:** Chris Wayland initiated roundtable introductions. It was also noted that there was a quorum present.

**MEETING MINUTES:** The minutes from the November 2008 meeting were reviewed. Doreen Ferguson noted a correction needed in the announcement section. Item C referred to the No Child Left Behind program – it should read No Child Left Inside.

**Motion:** Jim Dowd motioned to approve the November 21, 2008 minutes as submitted with the correction noted. The motion was seconded by Doreen Ferguson and it was carried unanimously.

**TREASURER'S REPORT:** Paula Preston Mills distributed copies of the bi-monthly Treasurer's report to the members present for their review.

1) The checking beginning balance as of November 1, 2008 was \$13,102.84 with revenues of \$.97 in interest and \$195.00 in conference registrations paid. Expenses included checking fees of \$4.00 for November – December and \$54.00 in mail box rent, \$305.00 for AOC registration (Winter), and 139.45 for lunch reimbursement expenses. The ending balance as of December 31, 2008 was \$12,796.36.

The time deposit rolled over on December 4, 2008 and the next maturity date is July 2, 2009. There was a interest gain of \$114.30 for this time period.

**Motion:** Doreen Ferguson motioned to approve the 2008 End of Year Treasurer's Report as presented. Maureen Crawford seconded the motion and it was carried unanimously.

A discussion was held on the previous proposal presented in November 2008, by Chris Wayland and Paula Preston Mills, of our banker's recommendation regarding issuing credit cards to each signer. The cards would cover local and long distance guarantees and/or expenses (conference registrations,

hotel and meeting costs etc.) when the treasurer is not available to issue a check, or when checks are not accepted. As it stands now members are having to use their personal cards for some of these expenses and wait for a reimbursement.

It was agreed that a sub-committee will be formed to develop a procedure for cash controls/receipts and statement reconciliation to submit to the Board for approval. Maureen Crawford, Betty Gray, and Paula Preston Mills volunteered to form this committee.

## **COMMITTEE REPORTS**

**Legislative:** Chris Wayland advised that the legislative session began on Monday, January 12. He also said he had contacted Amanda Rich from Oregon Parks & Recreation Association (ORPA) on having a meeting to discuss mutual items of interest.

A draft copy of OPA's legislative recommendations was read by Chris Wayland highlighting the following items:

- Advocacy and support of the Land & Water Conservation Fund.
- Support of local SDC's for park uses.
- Maintain partnership and support of OPRD with advocacy for the Local Government Grant and County Opportunity Grant programs.
- Maintain partnership and support of OSMB with advocacy for the Maintenance Assistance, Clean Vessel Act and Boating Infrastructure programs.
- Support reauthorization of Ballot Measure 66 for parks and natural resource funding.

Jim Dowd and Brian Carroll commented on the draft and initiated discussion on the merits of the items presented.

Wayne Rawlins commented on Oregon Parks & Recreation Department's (OPRD) interests.

Larry Robison commented on the Oregon Watershed Enhancement Board (OWEB) issues in regards to the possibility of receiving increased lottery dollars, with a reduction to OPRD, when Ballot Measure 66 comes due again in 2014. He said that OPA needs to support OPRD's interests in this area.

([www.oregon.gov/OWEB](http://www.oregon.gov/OWEB))

It was agreed after discussion to continue working on the draft to smooth the language and lend more focus on pro-activeness. This item will be held over to the March 2009 meeting.

**Membership:** Doreen Ferguson reported she has contacted Wasco Co., but has not received a response yet. She will also be contacting ODFW to ascertain their membership and representation status.

Paula Preston Mills said she is waiting for the final approval of the additional By-Laws changes so the Membership Packets can be completed.

**Marketing:** Todd winter was not present to give any web site updates.

Paula Preston Mills reported that Sandy Hinneberg is still working on the online brochure and hopes to have a draft available at the March meeting.

Doreen Ferguson initiated a discussion on the option of putting together a video. Chris Wayland asked for suggestions on how this could be accomplished. OPA's connection with Travel Oregon was offered by Brian Carroll and Jim Dowd said assistance from the Chambers of Commerce may be available. It was agreed that OPA would proceed with further research to look into this.

**Nominations:** Todd Winter was not present to make a report.

**Annual Meeting & Training:** Maureen Crawford and Paula Preston Mills reported they had researched Baker County and have been in contact with the Geiser Grand Hotel who has sent their information. Paula handed out brochures saying this hotel is smaller and OPA would occupy all the rooms available. She added that the one drawback to this facility is they require a payment of first night to hold rooms within 90 days of booking the block (April 30), which could stress some budgets that don't allow for this expense until after July. A brief discussion followed reviewing the information presented.

**Motion:** Maureen Crawford motioned to approve the Baker Co. venue and the Geiser Grand Hotel with stipulations as presented. Betty Gray seconded the motion and it was carried unanimously.

The committee is still accepting suggestions for session topics and needs to be making decisions and contacts soon. Please forward any ideas to Maureen or Paula.

**Gary Ward Scholarship:** There is a vacancy for the Chair of this committee with Randy Hutton's departure. Wayne Rawlins reviewed the CISPUS option re customer service (<http://www.reo.gov/cispus/>).

## **OLD BUSINESS**

**Campsite Definition & RV Fee Distribution:** Wayne Rawlins again defined the rules regarding this OAR located at: [http://arcweb.sos.state.or.us/rules/OARS\\_700/OAR\\_736/736\\_007.html](http://arcweb.sos.state.or.us/rules/OARS_700/OAR_736/736_007.html).

A discussion followed with Larry Robison and Brian Carroll commenting on the points in question from the November 2008 meeting. The group site issue, each space having to have a designated spur and fire ring/pit etc., was revisited by Jim Chambers in regards to receiving the RV funds. Larry also commented on the fairgrounds campgrounds meeting the OAR requirements.

Jim Dowd asked if there was enough merit to open the rule. Chris Wayland said he would send an e-mail inquiry to those not present to determine this.

**OSMB MAP Formula Changes:** Todd Winter was not present to advise on the status of the draft letter. This issue is being held over to the March 2009 meeting.

**By-Laws Revision – Finance Section:** Paula Preston Mills represented the By-Laws revision proposal (see attached) discussed at the November 2008 meeting to update the Finance Section regarding membership dues to be consistent with OPA's practice of several years. Wayne Rawlins commented favorably on the proposal.

**Motion:** Jim Dowd motioned to approve the changes to the By-Laws Finance Section as presented. Betty Gray seconded the motion and it was carried unanimously.

Paula Preston Mills will facilitate the additional changes and provide them to Todd Winter to be placed on the web site and also place a copy in the Membership Packets.

## **NEW BUSINESS**

**Oregon State Marine Board (OSMB):** Jeff Smith reported that there is a budget shortfall this biennium (approximately \$900,000) that is affecting OSMB's grants and operations. He also highlighted the following:

1) No Round 3 funds are available. Next biennium's budget is based on projections that will maintain current service levels. However, if the trend of declining revenues continues then a reduction in grant funds can be expected for next biennium (09-11).

- 2) Agencies are encouraged to apply for Round 1 with available funds at about \$1.5 million. Application deadline is April 3, 2009 and projects need to be ready to go to meet the completion deadline.
- 3) Boat registrations are at 180,000.
- 4) A 2¢ per gallon gas tax proposal is being drafted for potential revenue source with the amount being negotiable with ODOT.
- 5) All three federal funding sources are up for reallocation. This includes Boating Infrastructure Grant Program (BIG), Clean Vessel Act (CVA), and Sportfish Restoration.
- 6) Several projects came in under budget due to good bids and the price drop in steel and asphalt. In the last six months 14 projects have been completed, nine of them county projects, with eight still under construction and scheduled to be completed by the end of the biennium.
- 7) The department is working in advance on permit processes.
- 8) The Marine Board has no legislative concepts. However, there are several legislative concepts being proposed by others that are boating related and include restricting boat stereos/noise, mandatory life jackets on Class III rivers and possible repeal of the ethanol in gasoline.

**Oregon Parks & Recreation Department (OPRD):** Wayne Rawlins advised on the following:

- 1) Michele Scalise who recently accepted a position with OWEB returned to OPRD Grants Division.
- 2) RV Registrations:
  - Have decreased 11-22% and Trip Tickets have increased as shown on the graphs sent with the November 2008 meeting minutes.
  - RV fee changes are going to be across the board.
- 3) ATV Education:
  - Mandatory (online) education for ages 16 and under began January 1 and so far has been very successful.
  - Beginning in 2012 hands-on training will be mandated for this age group.
  - In 2009-10 ATV accidents will be tracked with regards towards the curriculum.
  - Phase II will be more enticing in 2009-10.
  - Current efforts to look at safety restraints for ATV's.
  - ATV classes proposed for operation of side by side units.
- 4) The Local Government Grant Program has \$10 million available for the biennium beginning after July 1, 2009. The largest portion will go for Round 1 grants with a smaller portion in Round 2.

## **GOOD OF THE ORDER**

**Billboard Rentals:** Brian Carroll advised Linn Co. has billboards for rent at a very reasonable cost.

## **ADJOURNMENT**

The meeting was adjourned at 2:00 p.m. and the next meeting will be hosted by Douglas Co. at River Forks Park, west of Roseburg at 380 River Forks Park Road, on March 20, 2009.